

# Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 5<sup>th</sup> May 2021 7.30pm

Due to the Government restrictions this meeting was Virtual and held via Zoom

Present: Cllr. Mrs Balfour Lynn  
 Cllr. Mrs B. Dyer  
 Cllr. A. Forsyth  
 Cllr. N. Jay  
 Cllr. Mrs S Miller  
 Cllr. S. Patmore  
 Cllr. R. Piepenstock  
 Cllr. Mrs N. Roberts

In attendance: Cllr. David Barnard  
 Cllr. Mrs C Strong  
 David Sample – Clerk

## Minutes

1	<b>APOLOGIES FOR ABSENCE</b>	
2	<b>DECLARATION OF INTEREST</b> Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted in March 2021 must declare such interest at the start of the meeting.	ALL
3	<b>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</b> It was proposed and resolved that the minutes of the meeting held on 5 <sup>th</sup> May 2021 are approved as an accurate record of the meeting. <i>The minutes were approved.</i>	
4	<b><u>MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA</u></b>	CLERK
5	<b><u>CHAIRMAN'S REPORT</u></b>	
6	<b><u>URGENT ITEMS</u></b>	
7	<b><u>Public Questions</u></b>	
8	<b><u>HERTFORDSHIRE COUNTY COUNCIL</u></b> The council was now in purdah due to the forth coming elections on May 6 <sup>th</sup> .	DB
9	<b><u>NORTH HERTS DISTRICT</u></b> Cllr Strong reported that the Local plan was on the Cabinet agenda. This would be followed by a public consultation period.	CS
10	<b><u>PLANNING</u></b>	Clerk
10.1	<b>Planning Consultation 21/00829/LBC at 3 Home Farm Court</b>	
10.2	<b>Planning Consultation 21/00231/LBC at 4 Home Farm Court</b>	
10.3	<b>Planning Consultation 20/02577/FP at The Green Man revised</b>	
10.4	<b>Planning Consultation 20/02578/LBC at The Green Man revised</b> <b><u>Other planning applications - outstanding</u></b>	
10.5	<b>20/00594/OP at School House Offley</b>	
10.6	<b>Local Plan – see District Council report above.</b>	
10.7	<b>London Luton Airport</b>	

11	<b>FINANCE</b>	
11.1	Report on Payments and Income All payments are up to date.	RFO
11.2	The Annual Governance statement was approved.	
12	<b>CURRENT PROJECTS</b>	
	<b>OFFLEY</b>	
12.1	<b>OFFLEY RECREATION CENTRE (ORC)</b>	
12.2	<b>Offley Green (Village Green)</b> work in progress	Clerk
12.3	<b>Offley Allotment Association (OAA).</b> Cllr N. Jay gave a short presentation on the newly formed OAA. The OAA is progressing nicely. All plots are now taken	
	<b>COCKERNHOE – MANGROVE – TEA GREEN</b>	
12.4.	<b>Dancote Development</b> – on hold pending the local plan outcome	
12.4.1	<b>Dormer Glade</b> – on hold pending the Local plan outcome	Clerk
	<b>GENERAL</b>	
12.5	<b>Police Report</b> – Published in the Village Voice	
12.6	<b>Community Library</b> – in the Green Man. Now closed for lockdown	
12.7	<b>Repair of Old Stone Benches</b> The clerk reported that the work had been commissioned.	
12.8	<b>Dog Poo in and around the villages.</b> The clerk reported that new signs had been purchased and would be installed over the coming weeks.	
13	<b>HERTS Highways.</b>	CLERK
13.1	<b>The A505 Offley off Slip</b>	
13.2	<b>Kings Walden Road to Offley Hoo.</b>	
13.3	<b>Harris Lane</b> White Lining. The clerk was in discussion with his Highways contact.	
14	<b>RIGHTS OF WAY</b>	
15	<b>Parish Play Areas</b> – The clerk reported that the order for new equipment in Elmtree has been ordered.	CLERK
16	<b>CLERKS REPORT</b> Copy Date for the June 2021 issue of the village voice 15 <sup>th</sup> May 2021.	
17	<b>ITEMS FOR THE NEXT AGENDA</b> none requested	CLERK
18	<b>DATE OF NEXT MEETING</b> Wednesday 2 <sup>nd</sup> June 2021 at 7.30pm.	
19	The zoom meeting closed at 9.10pm	

	MONTH	APRIL	Payments & Receipts for Authorisation			
	Transaction Date	Company	Nominal	Outgoing	Income	Payment Date
1	30/04/2021	Mrs M Fairbanks	5200	£ 70.00		30/04/2021
2	30/04/2021	Mrs J Johnson	5200	£ 70.00		30/04/2021
3	30/04/2021	Ms Freya Burrige	5200	£ 20.00		30/04/2021
4	30/04/2021	NC Gardening	5550	£ 60.00		30/04/2021
5	30/04/2021	Clerks Salary	2220	£ 598.68		30/04/2021

6	30/04/2021	Clerks Tax	2210	£ 149.60		30/04/2021
7	30/04/2021	Clerks Expenses	various	£ 254.84		30/04/2021
8	21/04/2021	One Stop ( Flag )		£ 93.00		30/04/2021
9	21/04/2021	Donation			£ 77.50	30/04/2021
10	16/04/2021	JC Agriculture		£ 408.00		30/04/2021
11	16/04/2021	Kensworth Saw Mills	Benches	£ 346.32		30/04/2021
12	01/04/2021	NHDC southern rural	Elmtree		£ 2,000.00	01/04/2021
13	11/04/2021	NHDC Precept.			£ 21,325.00	11/04/2021
14	21/04/2021	DeFibPad		£ 196.78		30/04/2021
15	30/04/2021	Dilley		£ 130.00		30/04/2021
16	30/04/2021	NC Gardening	(extra)	£ 60.00		30/04/2021